

BOY SCOUT TROOP 1 BYLAWS

Section I. BYLAWS

- A. These Bylaws shall constitute the only Bylaws of Boy Scout Troop 1
- B. These Bylaws may only be amended by the Troop 1 Committee via
 - 1. A majority vote of the entire Troop 1 Committee
 - 2. At a duly noticed meeting of the Troop 1 Committee.
 - 3. Any proposed amendment(s) to these Bylaws shall be presented in writing to the Troop 1 Committee chair at least one month prior to the meeting at which such amendment(s) shall be presented for purposes of being voted on by the entire Troop 1 Committee.
- C. These Bylaws shall be at the time of their adoption by the Troop 1 Committee, and remain in compliance with the official Laws, Rules, Guidelines and Policies of the Boy Scouts of America ("BSA").
 - 1. any provision of these Bylaws that is or may be rendered not in compliance with the official Laws, Rules, Guidelines and Policies of the Boy Scouts of America shall be void.
 - 2. Should any provision of these Bylaws be or be rendered not in compliance with the official Laws, Rules, Guidelines and Policies of the Boy Scouts of America only the provision(s) that is/are or is/are rendered not in compliance with the official Laws, Rules, Guidelines and Policies of the Boy Scouts of America shall be void, and the remainder of these Bylaws shall remain in full force and effect.

Section II. CHARTER ORGANIZATION

- A. The charter organization of Boy Scout Troop 1 shall be Bethel United Methodist Church of Lewes, Delaware ("Charter Organization"). Troop 1 shall serve the Cape Henlopen and surrounding areas, of Sussex County, Delaware.
- B. Troop 1 shall operate under the supervision of the Sussex District of the Del-Mar-Va Council of the Boy Scouts of America.
- C. The Charter Organization shall designate one of its members as its representative to Troop 1 (hereinafter "Charter Representative").
- D. The Charter Representative shall serve as liaison to the Troop 1 Committee. The Charter Representative's duties and responsibilities shall include but not be limited to:
 - 1. Serving as head of "Scouting Department" of the Charter Organization;
 - 2. Maintaining close liaison with the Troop 1 Committee chair;
 - 3. Assisting in the recruiting of adult leaders for Troop 1;
 - 4. Serving as liaison between Troop 1 and the Charter Organization.
 - 5. Assisting with Troop 1's annual BSA unit chartering and/or re-chartering process
 - 6. Encourage service by Troop 1 members on behalf of the Charter Organization.
 - 7. being an active member of the local BSA district committee.
- C. The Charter Organization must approve all adult leaders.

Section III. MEMBERSHIP

- A. Youth membership in Troop 1 is open to all boys who
 - 1. Are younger than 18 years of age;
 - 2. agree to abide by the Boy Scout Oath; and
 - 3. agree to abide by Boy Scout Law and either
 - a. are at least Eleven (11) years of age; or
 - b. are at least ten (10) years of age, and
 - I. have earned the Arrow of Light as a Cub Scout or;
 - II. completed the fifth grade;
- B. All boys enrolling in Troop 1 shall submit;
 - 1. an official BSA registration form; and
 - 2. a completed BSA Class I Medical form to include parts A, B and C of said form signed by a parent or guardian,
 - 3. troop dues as set by the committee.
- C. Adult leadership positions in Troop 1 (hereinafter "Adult Leaders") are open to all parents and/or guardians of youth members and other persons over the age of 18 interested in serving the youth of Troop 1.
 - 1. All Adult Leaders shall submit an official BSA
 - a. Registration form and
 - b. BSA Medical Forms parts A, B, C.
 - 2. All adult members must complete Youth Protection Training prior to submitting an application for membership.

Section IV. DUES/FEES

- A. Each scout is shall pay dues for each scouting year (January 1-December 31).
 - 1. A scout who joins Troop 1 other than at the beginning of the scouting year shall have his dues prorated by a percentage to be commensurate with the percentage of the scouting year the boy will be active with Troop 1.
 - 2. Additional fees for scouting activities are to be collected prior to the activity.
 - 3. Adult Leaders shall also pay annual dues the amount of which to be determined by the Troop Committee
 - a. The Troop 1 Committee upon proper motion may pay the annual dues of some or all adult members.
- B. Troop 1 does not maintain individual scout accounts. All monies raised by Troop 1 in various fundraising activities shall be deposited in the general Troop 1 fund to be used for Troop 1 activities except;
 - 1. In the event Troop 1 plans or arranges for any scouting adventure, including but not limited to Philmont, Sea Base, Northern Tier, Summit Bectal, a National or World Jamboree, and/or any other activity for which the cost to each individual Scout exceeds Two Hundred Dollars (\$200.00), the Committee Chair, or Troop Treasurer, may establish such appropriate escrow accounts for individual Scouts' benefit the funds in said escrow accounts to be reserved for the costs of the designated scouting adventure.
 - 2. All funds so escrowed shall be paid by the Scout, or raised by the scout through fund raising activity(ies) specifically designated by the Troop 1

Committee as fund raiser(s) eligible for individual escrow for scouting adventure;

3. The Troop 1 Committee shall define and designate what shall constitute planning or arranging for scouting adventure(s);
4. In the event the Troop 1 Committee establishes, or has established, individual accounts for a planned and/or arranged scouting adventure, and a scout for whom the Troop 1 Committee is holding funds in escrow resigns from Troop 1, and/or for some other reason becomes ineligible for the designated scouting adventure (hereinafter "Departing Scout"), funds held in escrow for the Departing Scout's scouting adventure tuition shall be re-designated by the Troop 1 Committee to the Troop 1 General Fund.

ARTICLE IV.C:

TROOP FINANCIAL ASSISTANCE FUND

- I. Purpose: The Troop may maintain a Financial Assistance Fund ("FAF") for the purpose of providing financial assistance to Scouts whose families are financially unable to engage in Scouting or who are so financially disadvantaged that it is difficult for them to participate in Scouts and scouting activities.
- II. Funding and management
 - A. Funding for the FAF may come from any source including but not limited to:
 - a. Corporate and/or business sponsors and donations;
 - i. The Committee may upon majority vote choose to recognize such sponsors by placing advertisements or acknowledgements on the Troop's webpage, trailer(s), or otherwise.
 - ii. The Treasurer shall provide the sponsor with a letter acknowledging the amount of donation for tax purposes.
 - b. Individual donations identified as donations to the FAF;
 - c. Troop fundraising activity provided such fundraising activity is identified for the FAF prior to the fundraising event;
 - d. From any other source identified by the Committee.
 - e. Notwithstanding the preceding sentence, the Committee shall not authorize transfers or payments from the General Fund to fund the FAF.
 - B. The Treasurer shall maintain a separate book account for purposes of management of the FAF.
- III. USE OF FAF
 - A. An eligible Scout, as defined below, may apply for assistance for a qualifying cost ("Qualifying Cost") from the FAF for use for payment for: :
 - a. One (1) Class A shirt; One (1) Class B Troop 1 shirt; and Troop Hat;
 - b. Troop camping fees including any additional activity fees;
 - c. Registration/recharter fees and Troop dues, if any.

- d. Summer resident camp provided the Scout first applies for assistance from the District and Council, if available. The FAF funds may be used to pay any balance remaining after District/Council assistance.
- e. Any other item or activity approved by a majority vote of the Committee.
- B. FAF funds may not be used for:
 - a. High adventure activity;
 - b. National Scout Jamboree.
- C. In the event the Troop utilizes or maintains "Scout Accounts", then a Scout shall not be eligible for FAF assistance until his/her Scout Account is exhausted.

IV. APPLICATION PROCESS AND CONFIDENTIALITY

- A. All requests or inquiries to any leader or committee member concerning financial assistance shall be kept in strict confidence. All persons inquiring about the FAF shall be directed to the Committee Chair.
- B. The Committee Chair shall maintain a form to be completed by the Scout/Scout Parent who requests financial assistance. The form shall minimize the requested information and shall inquire only as to: (1) Name; (2) Whether the family is a single parent family or whether other special circumstances exist in the family, e.g. a disability, foster home, grandparent or other relative raising the scout; (3) Number of persons in the household; and (4) Gross annual family income as reported on the last year's tax return. Reporting of the above information shall be based on the Honor system pursuant to the Scout Law.
- C. Inspection of the completed FAF Form shall be available to Treasurer.
- D. Inspection of the completed FAF Form with the Scout's / Family's name redacted shall be available to any Committee Member upon request.

E. Eligibility

- a. Eligibility shall be based on the Federal Poverty Level as published by the federal government and reprinted below subject to the below table:

Number in Family	Poverty	1.5 x	2.0 x	2.5 x	3.0x	3.5x
1	\$12,880	\$19,320	\$25,760	\$32,200	\$38,640	\$51,520
2	\$17,420	\$26,130	\$34,840	\$43,550	\$52,260	\$69,680
3	\$21,960	\$32,940	\$43,920	\$54,900	\$65,880	\$87,840
4	\$26,500	\$39,750	\$53,000	\$66,250	\$79,500	\$106,000
5	\$31,040	\$46,560	\$62,080	\$77,600	\$93,120	\$124,160
6	\$35,580	\$53,370	\$71,160	\$88,950	\$106,740	\$142,320
7	\$40,120	\$60,180	\$80,240	\$100,300	\$120,360	\$160,480
8	\$44,660	\$66,990	\$89,320	\$111,650	\$133,980	\$178,640

- b. Scout's eligibility for financial assistance shall be determined by using the income level for a family of the same number in the left-hand column above. In the event a Scout is from a one (1) parent family, or a foster

home, or being raised by someone other than the child's parents, then the family size for determining eligibility shall be the actual family size plus one.

- c. For an eligible Scout, the following payment scale shall be used for Qualifying Costs:
 - i. If the family is at poverty level or less, one hundred percent (100%) of the Qualifying Costs shall be paid from the FAF.
 - ii. If the family is above poverty level, but less than 1.5x poverty level, ninety percent (90%) of the Qualifying Costs shall be paid from the FAF and the balance paid by the Scout.
 - iii. If the family is above 1.5 x poverty level, but less than 2.0x poverty level, seventy-five percent (75%) of the Qualifying Costs shall be paid from the FAF and the balance paid by the Scout.
 - iv. If the family is above 2.0 x poverty level, but less than 2.5x poverty level, sixty-five percent (65%) of the Qualifying Costs shall be paid from the FAF and the balance paid by the Scout.
 - v. If the family is above 2.5x poverty level, but less than 3.0x poverty level, fifty percent (50%) of the Qualifying Costs shall be paid from the FAF and the balance paid by the Scout.
 - vi. If the family is above 3.0 x poverty level, but less than 3.5 twenty-five percent (25%) of the Qualifying Costs shall be paid from the FAF and the balance paid by the Scout.
 - vii. Any Scout whose family income is greater than 3.5 x poverty level shall not be eligible for FAF assistance.

Amended and Adopted 10/19/21

Section V. TROOP COMMITTEE

- A. Boy Scout Troop 1 shall be governed and administered by a Troop Committee whose purpose and responsibility is to oversee all Troop 1 activities and assure the welfare of the youth members of Troop 1 and Troop 1 generally. These responsibilities shall include but are not limited to:
 - 1. Ensuring quality adult leadership is recruited and trained.
 - 2. Providing adequate meeting facilities
 - 3. Advising the Scoutmaster on policies relating to Boy Scouting and the Charter Organization.
 - 4. Approving the Patrol Leaders' Council's yearly program plan
 - 5. Supporting the adult leaders in carrying out the program.
 - 6. Maintaining accurate records and management of Troop 1's finances including both funding and expenses.
 - 7. Obtaining and maintaining Troop 1's property.

8. Ensuring that Troop 1 has an outdoor program which includes a minimum 10 days and nights per year.
 9. Conducting Boards of Review.
 10. Supporting the Scoutmaster in his work with individual boys and problems that may affect the overall Troop 1 program.
 11. Assisting with the Friends of Scouting campaign.
 12. Such other programs that the Troop 1 Committee determines to be in the best interest of the youth members of Troop 1 and Troop 1 generally.
- B. All Member of the Troop 1 Committee shall be at least 21 years of age
- C. All Troop 1 Committee members shall complete the BSA committee training requirements which shall include but not be limited to:
1. Youth Protection,
 2. This is Scouting,
 3. Fast Start-Boy Scouting; and
 4. Troop Committee Challenge.
- D. The Troop 1 Committee shall consist of at least three (3) eligible members, and not more than 12 eligible members
1. Presence at a Troop 1 Committee Meeting of 50% of the Troop 1 Committee members shall constitute a quorum
 2. A quorum shall be required to call the Troop 1 Committee to order for purposes of conducting Troop 1 Committee business
 3. For purposes of satisfying the requirements of a quorum or conducting any other Troop 1 Committee business, a Troop 1 Committee member may attend a meeting by proxy provided:
 - a. The proxy is in writing
 - I. An Email to the proxy holder copying the Troop 1 Committee Chair and the Troop 1 Committee Secretary shall satisfy the requirement that the proxy be in writing
 - b. The written Proxy is presented to the Troop 1 Committee Members by the proxy holder present at the meeting at the calling to order of the Troop 1 Committee meeting
 - c. The Proxy states which Troop 1 Committee member shall be eligible to speak and/or vote on behalf of the proxy grantor
 - I. If proxies have been granted to two or more Troop 1 Committee members for the same Troop 1 Committee Meeting the latest granted proxy which is valid pursuant to subparagraphs V(D)3(a) supra. and subparagraphs V(D)3(d) and (e)(f)(g) and (h) infra. shall be controlling hereinafter "Controlling Proxy."
 - d. The Proxy States which matters specifically the Proxy holder may speak and vote on, on behalf the proxy grantor, and how the proxy holder shall vote
 - I. The Proxy Grantor may state in the proxy that the proxy holder may speak and/or vote on all matters before the Troop 1 Committee at the meeting for which the proxy is granted

- II. The Proxy Grantor may state in the proxy that the Proxy Grantor defers to the judgment of the proxy holder regarding how to vote on some or all matters before the Troop 1 Committee at the meeting for which the proxy is granted
- e. The written proxy is delivered to the proxy holder, the Troop 1 Committee Chair and Troop 1 Committee Secretary no less than 24 hours prior to calling the meeting to Order.
 - I. At his discretion, the Troop 1 Chair or his designee may delay calling a Troop 1 Committee Meeting to order for the purpose of allowing 24 hours to elapse since one or more proxy(ies) was/were delivered
- f. The grantor of a proxy is not present at the meeting
 - I. Presence at the Troop 1 Committee Meeting by a Proxy Grantor shall revoke any and all proxies granted by that Troop 1 Committee member for that meeting
 - a. If a proxy is revoked by presence of the Proxy Grantor for all business conducted at the Troop 1 Meeting the any Troop 1 Committee member who granted 1 or more proxy(ies) for that Troop 1 Committee meeting, but had that proxy revoked but his or presence for all business conducted at that Troop 1 Committee meeting shall not be considered to have attended that meeting by Proxy
 - II. A grantor of a proxy who is able to be present for the calling to order of a Troop 1 Committee meeting but not able to be present for all business conducted at a Troop 1 Committee meeting may go on the record at the meeting prior to his or her departure and state that upon his or her departure from the Troop 1 Committee meeting he or she wished to have his or her votes and discussion cast in accordance with his or her Controlling Proxy
 - a. Whether a Troop 1 Committee member will considered to have attended a given meeting by Proxy will be determined by whether the Proxy holder cast any votes on Troop 1 Committee business.
 - III. A grantor of a proxy who is not able to be present for the calling to order of a Troop 1 Committee meeting but arrives late may not recall votes cast by his or her proxy holder prior to the Proxy grantors arrival, however the granted proxy will be revoked for purposes of all discussion votes held or cast after the grantor of the proxy arrives at the Troop 1 Committee Meeting.
 - a. Whether a Troop 1 Committee member will considered to have attended a given meeting by Proxy will be determined by whether the Proxy holder cast any votes on Troop 1 Committee business.

- g. The grantor of the proxy has not granted proxies for 2 previous meetings during the current scouting year.
 - h. A Troop 1 Committee member may only grant a proxy for his or her own discussion or votes.
 - I. A proxy holder may not assign that proxy to another Troop 1 Committee member
- 4. Unless otherwise designated in these Bylaws a majority vote of a quorum shall be sufficient for a motion before the Troop 1 Committee to pass
 - a. Only a member of the Troop 1 Committee shall be permitted to put a motion before the Troop 1 Committee
 - b. Only a member of the Troop 1 Committee shall be permitted to vote on a motion before the Troop 1 Committee
- E. The members of the Troop 1 Committee will elect officers from among the Troop 1 Committee's members including:
 - 1. Troop 1 Committee Chair, Treasurer, Secretary, Chaplain, Advancement Coordinator, Outdoors Coordinator, Training Coordinator, Equipment Coordinator; and
 - 2. Such other officers and/or subcommittees as the Troop 1 Committee shall deem necessary and proper to establish;
 - 3. The Troop 1 Committee by majority vote may dissolve any position and/or subcommittee it has established except those positions established pursuant to sub-paragraph a. supra.
- F. The responsibilities of the Troop Committee members shall be as follows:
 - 1. Troop Committee Chair
 - a. Organize the committee to ensure all functions are delegated, coordinated and completed in a timely fashion.
 - b. Maintain a close relationship with the Charter Organization and the Scoutmaster.
 - c. Create the agenda for, and preside over Troop 1 Committee meetings.
 - d. Call, preside over, and promote attendance at monthly Troop 1 Committee meetings and any special meetings the Troop 1 Committee may call.
 - e. Ensure Troop 1 representation at monthly BSA local council roundtables.
 - f. Arrange for the annual charter review and annual Troop 1 re-charter.
 - g. Plan and administer the annual charter presentation.
 - h. Report all national and local counsel policy changes to Troop 1.
 - i. Secure skilled, trained individuals for camp leadership.
 - 2. Treasurer
 - a. Oversee and administer all Troop 1 funds.
 - b. Pay bills on recommendation of Scoutmaster and the authorization of the Troop 1 Committee
 - c. Keep accurate records of Troop 1's finances, and expenditures.
 - d. Prepare an annual budget to include all of Troop 1's projected operating costs, and estimated income from all sources for approval by the Troop 1 Committee at the June committee meeting.
 - I. The budget will be prepared with the assistance of the Scoutmaster and the Patrol Leaders Council.

- e. Supervise money-earning projects that support Troop 1's programs.
 - f. Present a Troop 1 Financial Report to the Troop 1 Committee at each monthly Troop 1 Committee meeting.
 - g. Train and supervise the Troop 1 scribe in record keeping.
 - h. Lead the Friends of Scouting campaign.
3. Secretary
- a. Keep minutes of Troop 1 Committee meetings
 - b. Notice Troop 1 Committee Meetings.
 - c. Prepare a family newsletter recounting Troop 1 events and activities for posting on the Troop 1 Website.
 - d. Present the minutes from the previous Troop 1 Committee meeting at the Monthly Troop 1 Committee meeting.
 - e. Manage Troop 1 publicity.
 - f. Conduct the annual Troop 1 resource survey.
 - g. Plan family night programs and family activities.
4. Advancement Coordinator
- a. Administer Scouts rank advancement.
 - b. Mentor the troop scribe in maintaining all Troop 1 Scout advancement records including merit badges, scout rank achievement, service work, camping, hiking, and all other scout activities.
 - c. All advancement records are to be recorded in the advancement database, which shall be secured with a digital password on the Troop 1 Website found at www.bsatroop1de.org ("Troop Website"),
 - I. Only the Advancement Coordinator, the Troop 1 Committee Chair, and the assistant advancement chair (if any) shall have the password to the advancement data base.
 - II. The Advancement Coordinator shall establish an advancement account for each scout at the time he registers with Troop 1,
 - i. A given scout's advancement account will provide "read only" access to only that scout's advancement records in the advancement data base
 - ii. Each scout's advancement account shall have a unique digital password
 - iii. A scout's digital password shall only be provided to that scout, and that scout's parents or guardians ,
 - iv. The Advancement Coordinator shall keep the advancement record information of each scout current through earliest of;
 - 1. The Scout attaining the rank of Eagle and completing all Merit Badges
 - 2. Reaching 18 years of age; or
 - 3. Resigning from Troop 1
 - III. The advancement record information in each scouts advancement account shall, to the best of the ability of the Advancement Coordinator, mirror the advancement records on file with the Del Mar Va council.
 - i. In the event of a conflict between the Troop 1 Advancement

record information, and the Del Mar Va Council advancement record information, the advancement record information of the Del Mar Va Council shall control

- d. Develop and maintain a
 - I. Troop 1 merit badge counselor list and
 - II. Counsel merit badge list.
 - e. Coordinate boards of review per the procedures listed pursuant to Section VIII (A)(c)] infra.
 - f. Coordinate quarterly courts of honor.
 - g. Recognize scouts for their awards, advancement and other accomplishments.
 - h. Present a monthly advancement Report to the Troop 1 Committee at each Troop 1 Committee meeting.
 - i. Mentor and assist the Troop 1 librarian in building and maintaining the Troop 1 merit badge pamphlet library.
 - j. Secure merit badges, awards, award cards, rank badges and advancement certificates.
 - k. To be familiar with accommodations for scouts with special needs approved by the Boy Scouts of America , and with the Scoutmaster, Assistant Scout masters, Junior Assistant scout masters and other adult leaders associated with Troop 1, coordinate said accommodations, and thereby assure that any Troop 1 scout who has special needs has available to that scout accommodations appropriate to that scout's special needs so as to meet the advancements requirements and guidelines of the Boy Scouts of America, and facilitate the advancement of that scout with special needs within Troop 1 and the Boy Scouts of America.
5. Outdoor Coordinator
- a. Secure reservations for all activities.
 - b. Serve as transportation coordinator for Troop 1 travel.
 - c. Secure from each scout
 - I. the BSA Medical Form parts A,B & C; and
 - II. permission slips for each Troop 1 activity.
 - d. Secure tour permits for all activities.
 - e. Report to the Troop 1 Committee at each meeting.
6. Equipment Coordinator
- a. Shall supervise and coordinate the care and maintenance of all troop equipment.
 - b. Serve as Troop 1 Committee liaison with the Troop 1 quartermaster on the inventory, proper storage and maintenance of all Troop 1 equipment.
 - c. Develop and maintain procedures for the safe use and storage of Troop 1 equipment.
 - d. Make periodic safety checks on all Troop 1 camping gear,
 - e. Train Troop 1 Scoutmaster, Assistant Scoutmaster, PLC and scouts in the safe use of all outdoor equipment.
 - f. Present a monthly report to the Troop 1 Committee.
7. Training Coordinator

- a. Coordinate training and recertification of Troop 1 leaders and Troop 1 Committee members
 - I. Prior to registration as adult leaders all adults must complete BSA Youth Protection Training
 - II. Prior to registration as Troop 1 Committee Members adults must complete the BSA FAST START and Committee Challenge programs
- b. Maintain records of training completed by Troop 1 leaders and Troop 1 Committee members.
- c. Maintain the library of Troop 1 training material for adult and junior leaders which shall include;
 - I. Obtaining all BSA training materials and updating same to current version(s) when necessary which shall include but not be limited to
 - i. Video materials
 - ii. Maintaining a resource list for necessary and recommended training materials, including when and how to access said materials
 - iii. When appropriate, advising Troop 1 leaders of the dates and location of seminars, retreats or other gatherings where necessary or recommended training will be provided
- d. Liaise with the Del Marva Council to coordinate FAST START training for all new Troop 1 adult leaders.
- e. present a monthly report to the Troop 1 Committee.
- 8. Venture Patrol Advisor
 - a. Shall serve as liaison to the Troop 1 Committee for all Troop 1 Venture Patrols
 - b. present a monthly report to the Troop 1 Committee.
- 9. Chaplain
 - a. Serve as lay spiritual guide and set an example of reverence and tolerance for Troop 1 meetings and activities.
 - b. Serve as mentor to the chaplain's aide(s).
 - c. Encourage each Troop 1 member's regular participation in the activities of the religious organization of his choice.
 - d. Visit homes of Scouts in time of sickness or need.
 - e. Encourage Boy Scouts to earn their appropriate religious emblems.
 - f. To be eligible to serve as chaplain an adult leader must have completed B.S.A. required training including but not limited to:
 - I. Youth Protection,
 - II. This is Scouting,
 - III. Fast Start-Boy Scouting,
 - IV. Fast Start-Charter Organization Representative.
 - g. Present a monthly report to the Troop 1 Committee
- G. At its June meeting the Troop 1 Committee shall, by procedure determined by the Troop 1 Committee, choose Committee members to serve as
 - 1. Committee's Chairman and
 - 2. other officers

- H. The Troop 1 Committee with the approval of the head of the Charter Organization and Del-Mar-Va Council of BSA shall appoint'
 - 1. The Scoutmaster and
 - 2. Assistant Scoutmasters
- I. Each Committee member shall serve on the Troop 1 Committee for a term of one year.
 - 1. Troop 1 Committee members may serve consecutive terms
 - 2. There is no limit to the number of consecutive terms a Troop 1 Committee member may serve.
- J. Troop 1 Committee Members may hold no more than two offices simultaneously.
- K. If any elected member is unable to fulfill the term, the Committee Chair will appoint an individual to complete the term. The replacement must be approved by a majority vote of a quorum of the Troop 1 Committee.
- L. The Troop 1 Committee shall meet the third Monday of each month at a time designated by the Committee Chairman, or such other time agreed upon by a majority of the Troop 1 Committee
 - 1. Troop 1 Committee Meetings shall be held at Bethel United Methodist Church, Fourth Street Lewes DE.
 - 2. All parents/guardians of scouts, adult leaders and other adults associated with the Troop 1 may attend Troop 1 Committee meetings.
- M. The Troop 1 Committee may by majority vote designate a meeting or portion of a meeting an "Executive Session."
 - 1. Executive Session may be held to discuss matters involving individual scouts or adult leaders
 - 2. Executive Sessions shall not generally be open to attendance by persons who are not members of the Troop 1 Committee.
 - a. By majority Vote of the Troop 1 Committee the Troop 1 Committee may request that individuals address an executive session solely for the purpose of providing to the Troop 1 Committee information that is pertinent to the subject to be addressed at said Executive Session.
 - b. The Troop 1 Committee shall not engage in substantive discussion of matters designated for address in Executive Session with any person present who is not a member of the Troop 1 Committee
 - c. The Committee Secretary or his or her designee shall keep minutes of all Executive Sessions.
 - I. Minutes of Executive Sessions shall be sealed and confidential
 - II. The minutes of the monthly Troop 1 Committee Meeting shall State the date, time and duration of all Executive Sessions held during that meeting, and all Executive Sessions held since the conclusion of the previous Troop 1 Committee Meeting

Section VI. TROOP ORGANIZATION

- A. Scoutmaster
 - 1. Troop 1 shall have only one scoutmaster at any given time.
 - 2. The Scoutmaster shall
 - a. Be at least 21 years old.

- b. be appointed by the Troop1 Committee with approval of the Charter Organization Representative, Del Mar Va Council and the B.S.A.
 - c. have completed
 - I. Youth Protection,
 - II. This is Scouting,
 - III. Fast Start-Boy Scouting,
 - IV. Leader Specific-Scoutmaster,
 - V. Introduction to Outdoor Leader Skills.
- 3. The Scoutmaster's duties shall include, but are not limited to:
 - a. Directing and administering the program and activities of Troop 1.
 - b. Relying on proven methods presented in BSA literature, assuring that the Troop 1 program and activities result in the opportunity for the scouts to have a safe, positive and enriching experience
 - I. Said experience to include the opportunity for each Scout to experience at least 10 days and nights of camping per scouting year.
 - c. Assuring that the program and activities of Troop 1 when implemented present a positive image of Troop1 and scouting in general
 - d. Working directly with the Scouts.
 - e. Training, mentoring and guiding Youth Leaders.
 - f. Working with other responsible adults to bring Scouting to boys.
 - g. Using the methods of Scouting to achieve the aims of Scouting.
 - h. Meeting regularly with the patrol leaders' council (PLC) for training, coordination and planning Troop 1 activities.
 - i. Attending all Troop 1 meetings or, when necessary, arranging for a qualified adult substitute.
 - j. Attending Troop 1 Committee meetings.
 - I. Presenting to the Troop 1 Committee meetings a monthly Scoutmaster's report
 - k. Conducting periodic parents' sessions to assure that parents are aware of Troop 1's programs and encourage parent participation and cooperation.
 - l. Assisting with the annual membership inventory
 - m. Overseeing uniform inspection,
 - n. Assisting with the charter review meeting, and charter presentation.
 - o. Conducting Scoutmaster conferences for all rank advancements.
 - p. Developing and maintaining a systematic plan to recruit new members, and assure that new member are properly registered.
 - q. Assuring that Troop 1 schedules elections to the Order of the Arrow prior to the first Weblo II crossover to Troop 1 of the Scouting Year.
 - r. Participating in council and district events.
 - s. Conducting all activities under qualified leadership and safe conditions, including, but not limited to following the policies and safety guidelines of the Charter Organization and the Boy Scouts of America.
- B. Assistant Scoutmaster
 - 1. An Assistant Scoutmaster shall

- a. be 18 years of age, provided at least one assistant scout master is at least 21 years of age, and thus can serve in the Scoutmaster's absence.
 - b. Have completed
 - I. Youth Protection training
 - II. This is Scouting,
 - III. Fast Start-Boy Scouting,
 - IV. Leader Specific-Scoutmaster,
 - V. Introduction to Outdoor Leader Skills
 2. There shall be no limit on the number of Assistant Scoutmasters Troop 1 may have.
 3. Assistant scoutmasters shall assist the Scoutmaster in the performance of his duties
 4. Assistant scoutmasters shall be appointed by the Troop 1 Committee with advice from the Scoutmaster.
- C. Patrols
1. The scouts registered in Troop 1 shall be divided into patrols.
 - a. A patrol shall ideally consist of six to eight boys who are roughly the same age and/or scout rank,
 - I. the scoutmaster shall have the discretion to form or allow patrols of more than 8 scouts and less than 6 scouts.
 2. The scoutmaster or the scoutmaster's designee shall be responsible for assigning all scouts to patrols
 - a. The scoutmaster shall have the discretion to move any scout from his current patrol to a different patrol
 - b. A boy who objects to the scoutmaster's decision to reassign that boy to different patrol may request a review of that decision before the Troop 1 Committee ("Committee Review").
 - I. A scout shall request a Committee Review in writing delivered to the Senior Patrol Leader within 15 days of the scoutmaster notifying the scout that the scout has been reassigned to a new patrol
 - II. As soon as practicable the Senior Patrol Leader shall serve the written request for Committee Review on the Troop 1 Committee Chair
 - III. Should a scout request a Committee Review of that scout's reassignment to a different patrol, within a reasonable time not exceed 45 days, the Troop 1 Committee shall hold an executive session pursuant to Section V. (M)(b)(ii) of these bylaws at which the Troop 1 Committee will
 - i. Inquire of the scoutmaster as to the reason for the reassignment
 - ii. Inquire the scout being reassigned as to why he objects to the reassignment
 - iii. Interview other individuals who may have information relevant to the decision to reassign the scout to another patrol.

- iv. Upon a finding that the Scoutmaster had a rational basis for reassignment of the scout, the Committee will confirm the Scoutmaster's decision to reassign the scout.
- 3. Each patrol according to procedures to be determine by the patrol at one Troop 1 meeting in September and at one Troop 1 meeting in March so designated by the Troop 1 Committee, shall;
 - a. elect a scout who holds the rank of first class or higher, to lead the patrol.
 - I. the scout designated by his patrol to lead said patrol shall be called the Patrol Leader.
 - II. The scoutmaster may for good cause waive the requirement that a scout hold the rank of first class or higher
 - b. the Patrol Leader elect, shall appoint a scout from within the patrol to serve as his assistant,
 - I. the scout appointed by the patrol leader elect to assist the patrol leader elect shall be called the Assistant Patrol Leader.
 - c. The Patrol Leader and Assistant Patrol Leader shall serve in these positions until election of a new Patrol Leader at the next meeting the Troop 1 Committee designates for election of these offices
- 4. The scout members of Troop 1 shall twice each year pursuant to subparagraph Section VI(D)(5) infra. of these Bylaws by procedure to be determined by the scouts, and approved by the scoutmaster and the Troop 1 Committee, elect 1 scout to hold the position of Senior Patrol Leader
 - a. the Senior Patrol Leader elect, shall appoint a scout from Troop 1 to serve as his assistant,
 - I. the scout appointed by the Senior Patrol Leader Elect to be his assistant shall be called the Assistant Senior Patrol Leader.
 - b. The Senior Patrol Leader and Assistant Senior Patrol Leader shall serve in these positions until election of a new Senior Patrol Leader at the next meeting the Troop 1 Committee designates for election of these offices
 - c. No scout who is serving as Senior Patrol Leader or Assistant Senior Patrol Leader may serve as Patrol Leader or Assistant Patrol Leader for any individual patrol in Troop 1.
- 5. The Patrol Leader's Council ("PLC")
 - a. The PLC shall be responsible for planning and implementing Troop 1 activities with the exception of Venture Patrol activities if any
 - b. The PLC shall composed of the following Youth Leaders:
 - I. Senior Patrol Leader
 - II. Assistant Senior Patrol Leader
 - III. Patrol Leaders including Venture Patrol Leaders if any
 - IV. Troop Guide
 - V. Quartermaster
 - VI. In the event a Youth Leadership position designated to serve on the PLC is unfilled, the PLC will consist of those scouts holding Youth Leadership Positions designated to serve on the PLC that are filled

- VII. In the event a Youth Leadership Position designated to serve on the PLC was unfilled, and is subsequently filled, the scout appointed or elected to that previously unfilled Youth Leadership Position shall upon election or appointment be seated on the PLC
- c. Only members of the PLC shall be permitted to vote on matters before the PLC
- d. The scoutmaster shall serve as liaison between the PLC and the Troop 1 Committee.
- e. The Senior Patrol Leader shall chair of the PLC.
 - I. In the absence of the Senior Patrol Leader the Assistant Senior Patrol Leader shall serve as chair of the PLC
- f. The Scoutmaster or his or her designated representative and at least one other adult leader shall be present at all meetings of the PLC.
 - I. The Scoutmaster or his or her representative and/or another adult attending a PLC meeting may provide input to discussion before the PLC
 - II. The Scoutmaster, any assistant Scoutmaster and/or any other adult shall not be permitted to vote at PLC meetings.
- g. Guests may be invited to attend PLC meetings and may at the request of the chair, provide input to discussion before the PLC.
 - I. No guests at a PLC may vote on matters before the PLC.
- h. The PLC shall meet monthly during the scouting year and at such other times as are necessary and proper in the discretion of the PLC and the scoutmaster
- i. At its meetings the PLC shall
 - I. organize and assign activity responsibilities for the weekly troop meetings
 - II. Plan programs and schedules for all Troop 1 activities and campouts.
- j. Annual Program Planning Conference
 - I. The PLC shall schedule and administer the Annual Planning Conference
 - II. The Annual Program Planning Conference shall take place following March elections, and prior to the end of the Scouting year.
 - III. At the Annual Program Planning Conference the PLC shall, with the input from the youth members, the Scoutmaster, the assistant scoutmasters and the Troop 1 Committee
 - i. Select Troop 1's activities for the next scouting year
 - ii. Plan Troop 1's activities for the next scouting year
 - iii. Integrate the
 - iv. Compile the selected activities, including Venture Patrol Calendar activities if any, into an annual plan and calendar
 - A. Venture Patrol activities shown on the Troop 1 Calendar shall be noted as "Venture Patrol Only" where appropriate

- IV. The PLC shall then submit the compiled plan and calendar to the Troop 1 Committee for review and approval.
- V. The Troop 1 Committee shall review the submitted annual plan and calendar to
 - i. assure compliance with B.S.A., terms and guidelines, and
 - ii. assess feasibility, desirability
 - iii. assess community and committee support required
 - iv. assess fiscal feasibility in light of the anticipated Troop 1 fundraising and budget for the upcoming scouting year.
- VI. After reviewing the submitted plan and calendar the Troop 1 Committee shall either
 - i. Approve the plan and return it to the PLC for implementation; or
 - ii. Disapprove the plan and return it to the PLC for remediation, re-submission and further review
- VII. Once approved, copies of the annual plan and calendar shall be distributed to all Scouts, Scout leaders, parents and members of the Troop 1 Committee no later than the first meeting of the next scouting year.

D. Venture Patrol

- 1. The Scoutmaster with the approval of the Troop 1 Committee may at any time form one or more Venture Patrol(s)
 - a. Upon the establishment, and for as long as at least 1 Venture Patrol shall exist, the Troop 1 Committee shall designate 1 Committee Member the Venture Patrol Advisor
 - b. Upon the establishment, and for as long as at least 1 Venture Patrol shall exist, the scoutmaster shall designate at least 1 assistant scoutmaster Venture Patrol Director
 - I. A Venture Patrol Director shall
 - i. Timely complete any training necessary and proper for serving as a Venture Patrol Director
 - ii. Assist the Venture Patrol Leader with the Venture Patrol Program
 - iii. Obtain necessary tour permits and reservations for Venture Patrol activities
 - iv. Provide appropriate adult supervision while allowing the Venture Patrol Participants opportunity to demonstrate responsibility for planning, budgeting and execution of the Venture Patrol's activities
 - v. Offer any necessary support to the Venture Patrol
- 2. To be eligible to be participate in a Venture Patrol a Scout must
 - a. Have reached his 14th Birthday, and the rank of first class, or reached his 13th birthday and achieved the rank of Star
 - b. Attended at least 25% of the Troop 1 Meetings held to date in the current scouting year

- c. Continue to attend at least 25% of Troop 1 Meetings for the remainder of the scouting year
 - d. Have attended at least 2 campouts in the current scouting year
 - e. Demonstrated maturity and leadership skills
 - f. Fill out and file with the Scoutmaster a written application to join a venture patrol
 - g. Be approved for participation in a Venture Patrol by that Venture Patrol's Selection Committee
 - I. Participants in a newly formed Venture Patrol shall be chosen by the Scoutmaster and the Venture Patrol Director for the Venture Patrol to be formed
 - II. A Venture Patrol's selection committee shall consist of the Venture Patrol Leader, the Assistant Venture Patrol Leader, the Venture Patrol Director, the Scout Master and the Venture Patrol Coordinator.
3. A scout meeting the eligibility requirements may apply to participate in a Venture Patrol at any time.
4. Venture Patrol Structure
- a. A Venture Patrol must have at least 4 members, but no more than 8 members
 - b. At the time of Troop 1 Elections as stated in Section VI(E)(4) *infra*. of these Bylaws, the participants in each Venture Patrol shall elect 1 participating scout who upon approval from the scoutmaster shall serve as Venture Patrol Leader ("VPL")
 - I. VPL shall serve as VPL until the next Troop 1 Election is held
 - II. The VPL with the input of the Venture Patrol participants shall determine any training and/or merit badges must be acquired by Venture Patrol Members to be eligible to participate in selected Venture Patrol activities
 - c. A scout participating in a Venture Patrol shall not be re-assigned out of his present Troop 1 patrol, but shall serve in his present patrol at all non-Venture Patrol scout functions,
 - I. Venture Patrol Activities shall be in addition to regular Troop 1 activities for eligible scouts desiring higher adventure experiences.
 - II. Venture Patrol Members will only form as a Venture Patrol during Venture Patrol Activities
5. A Venture Patrol shall
- a. Be active in Troop 1 leadership including but not limited to
 - I. Assisting Troop 1 scouts holding the guide position
 - II. Presiding over training sessions for Troop 1 Scouts at Troop 1 Meetings and activities
 - III. Assure that all scouts that participate in Venture Patrol Activities have the opportunity to attend and complete all training necessary and proper for participating planned Venture Patrol Activities

- IV. Not permit any scout to participate in any Venture Patrol Activity in the event that said scout has not completed all training necessary and proper for participation such Venture Patrol Activity, notwithstanding when said scout began participating with the Venture Patrol
- b. Participate in Community service projects including but not limited to
 - I. Troop 1 Community Service Projects
 - II. That Venture Patrol's own planned Community Service Projects
- c. Plan and participate in Venture Patrol Activities that may include high adventure activities per the following;
 - I. The Venture Patrol shall by procedures to be determined by the Venture Patrol, determine what activities the Venture Patrol engage in for the year
 - II. No less than 6 weeks prior to the Annual Program Planning Conference submit a written list of proposed activities to the Scoutmaster and the Venture Patrol Director for preliminary approval.
 - i. Each activity listed for preliminary approval shall be accompanied by a list of
 - i. merit badges and/or training activities that are required to engage in said activity,
 - ii. a roster of a which if any of the Venture Patrol's participants have completed required merit badges and/or training for said activity,
 - iii. those participants in the Venture Patrol who are lacking any of the Merit Badges and/or training required to engage in said activity, and what training or merit badges they lack
 - iv. Where and when training needed by any needed training and/or merit badges required to engage in said activity will be available
 - v. A proposed budget for the activity
 - vi. Venture Patrol activities may be scheduled to coincide in time and location with other Troop 1 activities
 - III. Upon receiving preliminary approval for the Venture Patrol's proposed activities, the Venture Patrol shall, no later than June 15 submit to the Scoutmaster and the Venture Patrol Director a proposed Venture Patrol Calendar for the upcoming Scouting year for their approval
 - i. The Venture Patrol may add or delete items on it approved calendar provided each individual change is made subject to the provisions of sections shall be

subject to change upon following the provision of
Section VI(D)(5)(c) (supra.) of these Bylaws

- d. Hold Monthly meetings where
 - I. The VPL shall chair the meeting
 - II. The Venture Patrol Shall
 - i. Plan upcoming Venture Patrol Events including
 - i. Training necessary for planned Venture Patrol activities
 - ii. Merit badge acquisition necessary for planned Venture Patrol Activities
 - 1. All other members of Troop 1 shall be permitted to participate in Venture Patrol merit badge acquisition activities
 - iii. Equipment necessary for planned Venture Patrol activities, and acquisition thereof if needed
 - ii. Discuss upcoming needs of the Venture Patrol
 - iii. Determine the time and place of the Next Venture Patrol Meeting
 - iv. Discuss and address any needs or issues relating to the Venture Patrol
- e. Not use electronic devices during daylight hours at Venture Patrol Activities except
 - I. Such devices may be used after dark in a tent or cabin provided no night time Venture Patrol Activities are in progress
 - II. During daylight hours one Venture Patrol Member to be determined by the VPL may carry a cellular telephone for emergencies and Venture Patrol and Troop related communications
- 6. Any Persons may participate in Venture Patrol Activities provided they have been properly trained for the activity and they are,
 - a. Members of the Venture Patrol with all necessary merit badges
 - b. Adult leaders of the Venture Patrol
 - c. Troop 1 Eagle scouts
 - d. Current and prior Scoutmasters and Assistant Scoutmasters of Troop 1
 - e. Parents of participants in the Venture Patrol

E. Youth Leadership

- 1. The goal of Troop 1 is for the scouting program to be primarily administered and executed by the youth leaders under the direct supervision of the Scoutmaster, Assistant Scoutmaster(s), and other adult leaders
 - a. Appropriate adult supervision is considered crucial by all individual members, Committees and other administrative bodies of any name or nature who are part of Troop 1 to assure all aspects of safety for the youth members, and full compliance with the rules, laws, policies and guidelines of the Boy Scouts of America.

2. To receive credit for serving in a youth leadership position for purpose of advancement, Youth Leaders must
 - a. attend the majority of Troop 1's meetings during the time they are serving in said Youth Leadership position, including PLC meetings if appropriate for the Youth Leadership Position, and
 - b. the majority of Troop 1's outings during his term holding said Youth Leadership Position.
3. The youth leaders with the supervision and guidance of the Adult leaders shall
 - a. Be responsible for planning the annual Troop 1 program,
 - b. conduct Troop 1 meetings and activities at Troop 1 Meetings
 - c. providing leadership among their peers.
 - d. Plan and execute programs at Troop 1 activities
4. Elections for Youth Leadership positions will take place in September and March according to procedures and qualification outlined in these bylaws, and otherwise established by the scoutmaster and the Troop 1 Committee
 - a. Should any procedure established by the scoutmaster and/or the Troop 1 Committee conflict with these bylaws, these bylaws shall control.
5. Youth Leadership Positions:
 - a. Elected Youth Leader
 - I. Senior Patrol Leader
 - i. The Senior Patrol Leader shall be the senior youth leader in the troop.
 - ii. The senior patrol leader shall be elected by Troop 1's scouts pursuant to procedures established by the scouts of Troop 1, and approved by the scoutmaster and the Troop 1 Committee
 - iii. to be eligible to serve as Senior Patrol Leader a scout must
 1. be an outgoing patrol leader or a former patrol leader
 2. Hold the rank of First Class or higher
 - iv. Appoints scouts to serve in non-elected Youth Leadership Positions and assigns specific responsibilities as needed.
 - b. Non-Elected Youth Leadership positions
 - I. Assistant Senior Patrol Leader
 - i. Shall serve in the stead of the Senior Patrol Leader in the event the Senior Patrol Leader's absence.
 - ii. Shall be Responsible for training and directing the quartermaster, scribe, troop historian, librarian and instructors
 - II. Troop Historian
 - i. Shall collect and maintain troop memorabilia
 - ii. Shall maintain information on former troop members.
 - III. Librarian
 - i. Shall be responsible for inventorying and maintaining the troop's books, pamphlets, magazines, and audio/visual resources.

IV. Instructor

- i. Shall teach scouting skills required for advancement to other scouts in the troop.

V. Chaplain's Aide

- i. Leads troop religious ceremonies and
- ii. Coordinates, with supervision of the Troop 1 Committee Chaplain, religious emblems programs.

VI. Quartermaster

- i. Shall coordinate with the Troop 1 Committee Equipment Coordinator to maintain, inventory and report on the condition of troop supplies and equipment.

VII. Scribe

- i. Shall serve as Troop secretary which shall include
 - 1. Maintaining and updating the Troop 1 Archives
 - 2. Taking minutes at PLC Meetings
 - 3. Transcribing Minutes of PLC meetings into a form suitable for the Troop 1 Archives
 - 4. Present the minutes from past PLC meetings at PLC meetings
 - 5. Taking attendance at all Troop 1 functions, including but not limited to
 - a) Troop Meetings
 - b) Camping outings
 - c) Service activities
 - 6. Entering the Troop 1 attendance records into the Troop Archives

VIII. Bugler

- i. Plays the bugle at Troop 1 meetings and campouts

IX. Troop Guide

- i. Advises and guides the new Scout patrols.

X. Junior Assistant Scoutmaster

- i. Supervises and supports other youth leaders as assigned
 - ii. Shall be a scout age 16 years or older
 - iii. Shall have achieved the rank of Life Scout
 - iv. Shall be appointed by the Scoutmaster
- c. Youth Leaders shall serve in their positions for a minimum of six months.
 - d. Upon appointment or election to Troop 1 Youth Leadership positions Troop 1 scouts shall at the earliest reasonable time and place avail themselves to Junior Leadership Training conducted by Troop 1, the Southern District of the Delmarva Council, the Delmarva Council and/or such other reasonable source.

- F. It shall be within the Scoutmaster's sole discretion whether a scout appointed or elected to a Youth Leadership position has adequately performed his responsibilities in that Youth Leadership Position.

1. Should the Scoutmaster observe that a scout serving in a Youth Leadership Position is performing inadequately in said scouts Youth Leadership Position
 - a. the Scoutmaster, Assistant Scoutmasters and/or the Senior Patrol Leader shall
 - I. counsel the scout regarding the responsibilities of the Youth Leadership position.
 - II. counsel the scout regarding what aspect(s) of the scout's performance in the subject Youth Leadership Position is/are inadequate
 - III. The scoutmaster shall establish or approve an appropriate
 - i. Education and/or mentoring program for said scout whose service in the subject Youth Leadership Position is found to be inadequate
 - ii. period of time for the subject scout to improve his performance in the subject Youth Leadership Position ("Probationary Period")
 - iii. date to review the subject scout's effort toward and improvement in performance of the subject Youth Leadership Position
 - IV. If after the Probationary Period the Scoutmaster has not seen what the Scoutmaster determines in his or her sole discretion to be adequate performance or effort toward improvement of performance in the subject Youth Leadership Position, the Scoutmaster may remove the scout from the subject Youth Leadership Position, and the scout shall not receive credit for serving in that Youth Leadership position for purposes of rank advancement, or if the scouts term in the subject leadership position has expired, deny the scout credit for serving in that leadership position for purposes of rank advancement.
2. Should the Scoutmaster render a decision that a scout who has been appointed or elected to a Youth Leadership Position shall be removed from said position and/or not receive credit toward advancement for serving in said Youth Leadership Position ("Decision to Deny Advancement Credit"), that scout may no more than 15 days of being advised by the scoutmaster that he has been removed from said leadership position, or will not receive credit for serving that leadership position for purposes of advancement, serve a written request upon the Senior Patrol Leader that the Troop 1 Committee review the Scoutmaster's Decision to Deny Advancement Credit ("Committee Advancement Review").
 - a. The Senior Patrol Leaders shall as soon as is practical serve the written request for Committee Advancement Review upon the Troop 1 Committee Chair.
 - I. Upon receiving a request for a Committee Advancement Review the Troop 1 Committee Chair or his or her designee shall within a reasonable time not to exceed Thirty (30) days,

notice by means selected by the Committee chair, but in any event sufficient means to reasonably notice all persons who may have sufficient personal knowledge of the performance of the subject scout's service in the Youth Leadership Position at issue to contribute meaningfully to a review of the Decision to Deny Advancement Credit, to all Troop 1 youth members, adult leaders and parents.

- II. The Troop 1 Committee will invite all parties who come forward and state they have sufficient personal knowledge of the performance of the subject scout's service in the Youth Leadership Position at issue to contribute meaningfully to a review of the Decision to Deny Advancement Credit to individually and privately address the full Troop 1 Committee or such panel of Troop 1 Committee members chosen by the Committee Chair ("Select Sub-Committee"), in Executive Session in compliance with Section V(M) of these bylaws.
- III. After opportunity to hear from and questions those individuals who come forward stating that they have sufficient personal knowledge of the performance of the subject scout's service in the Youth Leadership position at issue to contribute meaningfully to a review of the Decision to Deny Advancement Credit, should the Troop 1 Committee, determine that there is a rational basis to support the Scoutmaster's Decision to Deny Advancement Credit, the scoutmaster's Decision to Deny Advancement Credit will be affirmed by the Troop 1 Committee, and the subject scout will not receive credit for serving in the subject Youth Leadership Position.

Section VII. ADULT LEADERS MEETINGS

- A. Leaders meetings shall be held monthly at 7:00 PM, on the Tuesday following the day of the monthly Troop 1 Committee meeting or at such other time as agreed to by the scoutmaster and assistant scoutmaster(s), but in any event no more than 10 days following the monthly Troop 1 Committee Meeting
- B. Adult Leaders Meetings shall be attended by the Scoutmaster all Assistant Scout Masters, Junior Assistant Scoutmasters and such other adult leaders as are necessary and proper promote the Troop 1 scouting program and Troop 1
- C. The purpose of the Leaders Meetings shall be to;
 - 1. discuss implementation of the Troop 1 scouting program;
 - 2. Delegate among the adult leaders responsibility for overseeing the various aspects of the Troop 1 scouting program; and
 - 3. Identify areas where the Troop 1 Scouting program can be improved and discuss means and implementation of said improvements.

Section VIII. TROOP MEETINGS

- A. Troop Meetings shall be on Thursdays at 7pm at Bethel United Methodist Church starting the first Thursday after the Cape Henlopen School District fall term begins through June 15, as scheduled in the annual Troop 1 Calendar.
- B. Meetings will not be held on days when the schools in the Cape Henlopen School District are not in session.
 - 1. Meetings will be held on days when the schools in the Cape Henlopen School district are open, but students do not attend, or are scheduled to close early, including but not limited to “in service days”
 - 2. Meetings will not be held on days when the schools in the Cape Henlopen School District are scheduled to be open for a full day but close early, including but not limited to, early closings due to inclement weather
- C. Developing agendas for individual Troop 1 meetings shall be the responsibility of the Senior Patrol Leader and the PLC.
- D. The agenda for the Troop 1 Meeting shall include:
 - 1. Pre-opening (before the meeting) and set up
 - 2. Opening ceremony
 - 3. Skills instruction
 - 4. Patrol meetings
 - 5. Inter-patrol activity
 - 6. Games
 - 7. Closing ceremony
 - 8. Post closing and meeting clean up
 - 9. This agenda may be modified by the Senior Patrol Leader or the PLC with the prior approval of the Scoutmaster, or in the absence of the scoutmaster, the presiding assistant scoutmaster
- E. All Scouts shall bring their Boy Scout Handbook to every meeting
- F. Scouts and adult leaders shall arrive at all meetings in Class “A” uniforms, unless informed otherwise by the scoutmaster.

Section IX. TROOP OUTINGS/ACTIVITIES

- A. To participate in any Troop 1 outings a scout must
 - 1. Have submitted a permission slip signed by a parent or guardian allowing the scout’s participation in the activity
 - a. Permission slips shall be distributed to scouts three weeks prior to any activity outing and
 - b. must be returned before the outing.
 - c. The permission slip shall serve following purposes:
 - I. provides permission from the scout’s parent/guardian allowing the Scout to attend the outing
 - II. provides updated, confirmed emergency contact information for each scout attending the activity
 - III. informs the scout’s family of
 - i. the nature of the outing;
 - ii. the Scoutmaster’s phone number

- iii. activity departure/return times and location(s)
 - iv. activity costs; and
 - v. special items needed on the outing
 - 2. Have submitted any necessary payment required for the subject activity.
 - 3. have submitted a record of current emergency data
 - 4. have submitted a complete and updated BSA medical form
- B. Parents/guardians who have completed the Youth Protection Program shall be welcome to attend all Troop 1 activities unless attendance is proscribed elsewhere in these Bylaws
 - 1. Parents and/or Guardians attending Troop 1 Activities shall provide their own equipment (i.e. tent).
- C. The following items shall be prohibited at all Troop 1 outings/activities:
 - 1. sheath knives
 - 2. fireworks
 - 3. firearms, unless provided by and supervised by BSA personnel as part of an organized BSA camp activity
 - 4. alcohol
 - 5. Use of drugs or controlled substances not prescribed by a licensed physician for the taker
 - a. Drugs prescribed by a physician for youth members shall be administered under the supervision of the scoutmaster, or an assistant scoutmaster unless the youth members parent and/or guardian is present at the Troop activity
 - 6. tobacco
 - 7. electronic entertainment equipment

Section X.

TROOP 1 EQUIPMENT

- A. Troop 1 may make equipment owned by Troop 1 and/or its charter Organization ("Troop Equipment") available for use during Troop 1. activities.
- B. The Troop will not provide personal gear, such as individual clothing, sleeping bags, knives, backpacks and other luggage.
- C. Troop Equipment will be stored and transported in areas and/or containers designated "Troop Equipment Storage Areas" by the Scoutmaster, or the Quartermaster and his assistants with the approval of the Scoutmaster
- D. Entry into the Troop Equipment Storage Areas will be restricted to the Troop Quartermaster, his assistant(s), the Troop 1 Equipment Coordinator, the Scoutmaster, and others who are authorized by the Quartermaster, his assistants or Scoutmaster.
- E. No Troop Equipment, or other item(s) may be placed in nor removed from, any Troop Equipment Storage Area without informing and receiving authorization from the Troop Quartermaster his assistants the Troop 1 Equipment Coordinator, or the Scoutmaster.
- F. Personal use of Troop equipment is not permitted.

- G. The Troop Quartermaster or his designee may reject the return of any equipment that is in his opinion dirty, damaged, not properly cared for or deemed to be otherwise unacceptable.

Section XI. MERIT BADGE PROGRAM

- A. The rank of Scout must be earned prior to receiving credit for merit badges requirements.
- B. Per BSA requirements certain numbers and classes of merit badges must be earned to achieve the ranks of Star, Life and Eagle.
- C. Per BSA requirements, merit badge requirements may only be approved by a BSA registered merit badge counselor
 - 1. A parent or guardian of a Scout who is a BSA registered merit badge counselor may not approve the completion of a merit badge requirements for his or her child unless said BSA registered merit badge counselor is currently serving as merit badge counselor to a group of scouts and his or her child is among the Group to whom he or she is serving as merit badge counselor.
- D. To receive credit for fulfilling the requirements for a given merit badge a scout must receive approval from the Scoutmaster or his designee to begin work on said merit badge.
- E. Troop 1 shall maintain a library of BSA issued Merit badge instruction books ("Merit Badge Books") as Troop 1 resources permit
 - 1. Scouts may borrow Merit Badge Books from the Troop 1 library provided;
 - a. The scout signs the Merit Badge Book out the of the Troop 1 library with the actual knowledge of the Troop 1 Librarian; and
 - b. The scout returns the merit badge book immediately upon completion of the particular merit badge's requirements, or
 - c. The scout returns the merit badge book within a reasonable time not to exceed 12 weeks
 - d. The scout renews his sign out of the book from the Troop 1 library with the approval and actual knowledge of the Troop 1 Librarian within a reasonable time not to exceed 12 weeks
- F. Prior to receiving credit for fulfilling the requirements for a given merit badge, a scout shall request that the Scoutmaster or his or her designee sign and distribute to the scout an Application For the Merit Badge, ("Blue Card").
- G. As the scout fulfills the BSA requirements for receiving said merit badge, the scout will have the merit badge counselor sign or initial the Blue Card, until the scout has completed requirements pursuant to BSA guidelines sufficient to warrant the scout's receiving said merit badge.
- H. Merit badge requirements may be completed
 - 1. individually,
 - 2. at troop meetings
 - 3. as part of Troop Activities,
 - 4. as part of a group outside meeting or
 - 5. at summer camp.

- I. Upon a scout's completion of a merit badge's requirements, the merit badge counselor will retain the section of the Blue Card designated for the merit badge counselor for his or her records, and return the remaining two sections of the card to the scout.
- J. To receive the merit badge the scout shall deliver the completed Blue Card to the Advancement Coordinator or his or her designee for documentation of completion of the merit badge requirements in the appropriate Troop 1 and council records.
- K. The Advancement Coordinator will retain one section of the Blue Card to be forwarded to the Del-Mar-Va Council upon submission to the Del-Mar-Va Council of the merit badge application, and retain the remaining Scout's section of the Blue Card to be returned to the Scout upon presentation of the merit badge.

Section XII. Service Projects

A. General Community Service

1. Troop 1 shall engage community service projects throughout the year.
2. Pursuant to BSA requirements Community service is required for rank advancement
3. Any Community Service project a scout wishes to gain community service credit for must be approved by the scoutmaster prior to the date of the service activity.
4. Troop 1 shall arrange for multiple community service opportunities throughout the scouting year to allow scouts opportunity to accrue necessary community service hours

B. Eagle Scout Project Community Service

1. All Eagle Scout candidates must plan, develop and execute service project for a religious institution, school or his community ("Eagle Project")
2. All Eagle Scout candidates must lead others in the procurement of materials and execution of the scout's Eagle Project.
3. No service project shall be considered an Eagle Project prior to said Project's approval as such by the Southern District of the Delmarva Council, and/or the Delmarva Council Advancement Chair.
4. A scout must achieve the rank of Life prior to commencing work on his Eagle Project except;
 - a. Upon approval from the Scoutmaster,
 - I. A scout may commence work on a project that he believes will be approved as his Eagle Project
 - II. no scout will receive credit toward advancement for what he believes will be approved as that scout's Eagle Project until that scout attains the Rank of Life.

Section XIII. BOY SCOUT RANKS

A. Troop 1 recognizes and follows the rank advancement rubric of BSA

1. Scout
2. Tenderfoot

3. Second Class
 4. First Class
 5. Star
 6. Life
 7. Eagle
- B. Troop 1 shall follow the advancement guidelines of BSA and boys seeking advancement must meet the requirements for all ranks as set forth in the BSA Scout Handbook and elsewhere in BSA guides and literature and shall have the scoutmaster or an assistant scoutmaster verify same in the appropriate space provided in the BSA Scout Handbook
1. Unless otherwise specified in the BSA Handbook and/or these bylaws, requirements for any rank can be satisfied at any time, and/or while holding any rank
- C. Each Scout shall be responsible for ensuring that his accomplishment of advancement requirements are properly documented in the appropriate space provided in that scout's BSA Scout Handbook.
- D. It shall be the Scout's responsibility to maintain his scout achievement records, including but not limited to merit badge Blue Cards, award and rank advancement cards, records of service hours performed, records of nights camping, miles swam and miles hiked.
- E. Each scout shall bring his Scout Handbook to all Troop 1 Meetings, Troop 1 campouts and Community Service projects

Section XIV. ADVANCEMENT

- A. To advance to next rank a scout shall in the following order;
1. Complete all requirements necessary for promotion to that rank as outlined in the Scout Handbook
 - a. A requirement is not considered completed unless and until the Scoutmaster or an assistant scoutmaster initials the appropriate space next to the requirement in the scout's BSA Scout Handbook
 2. Request a conference with the Scoutmaster or an assistant scoutmaster ("Scoutmaster Conference")
 - a. A Scoutmaster Conference shall be a formal review the scout's achievement, understanding and competence regarding the requirements of the rank to be advanced to
 - I. During the Scoutmaster conference the scoutmaster in his or her sole discretion may choose to review with the scout the scout's achievement and understanding of all ranks said scout has previously held
 3. Following successful completion of a Scoutmaster conference, the scout shall no later than one month prior to a scheduled Court of Honor, submit a written request for a Board of Review to the Troop 1 Committee Advancement Coordinator, or his or her designee. Such request shall include the date of the scout's scoutmaster conference and the rank the scout wishes to promote to.

- a. Email requests for boards of review shall be acceptable provided the scout's parent(s) and/or guardian(s) is/are copied on the email to the Advancement Coordinator or his or her designee
 - b. In the event of an emailed request, the Advancement Coordinator shall respond to the scout by email copying the scout's parent(s) and/or guardian(s). The response shall only acknowledge receipt of the request.
 - 4. The Boards of Review shall
 - a. Be coordinated by the Advancement Coordinator and/or his or her designee
 - b. be conducted by panel comprised of at least three adults who have been registered with BSA and completed BSA Youth Protection Training.
 - c. A scout's parent(s) and/or guardian(s) shall not serve on that scout's Board of Review.
 - d. Shall not be held during designated Troop 1 meeting times
 - e. The board of review shall primarily serve the purposes:
 - I. To ensure the scout has completed the requirements necessary for the rank he seeks to promote to
 - II. To ensure the scout has learned what is required to fulfil the obligations inherent in the rank he seeks to promote to.
 - III. To inquire as to what kind of experience the boy is having in his patrol and Troop 1.
 - IV. To encourage the Scout to continue his quest for higher ranks in scouting.
 - V. To gain insight into individual scouts' experience in scouting and Troop 1
 - f. Boards of Review for rank of Eagle Scouts shall not be held By Troop 1
 - I. Eagle Rank Boards of Review shall be held by B.S.A. pursuant to BSA protocols
 - 5. Upon satisfactory completion of the required Board of Review, the scout has promoted to the rank he sought
- B. Courts of Honor
 - 1. Courts of Honor shall be held at least quarterly throughout the scouting year
 - a. It shall be at the discretion of the Scoutmaster and Troop 1 Committee whether to hold more than 4 Courts of Honor in a scouting year.
 - 2. Scouts shall be publically recognized for rank advancement, merit badges earned and other special awards at the Court of Honor.
 - 3. The advancement Coordinator shall be responsible for setting the agendas for, and organization of Courts of Honor.

A. Troop 1 recognizes two types of uniforms

1. Class A Uniform

a. The class A uniforms shall consist of:

- I. Short or long sleeved Field shirt, with all appropriate insignias placed as specified in the Boy Scout Handbook
- II. Troop 1 neckerchief and appropriate slide
- III. Closed toed shoes, sneakers or boots
- IV. Merit badge sash or Order of the Arrow sash (as appropriate, current badges, medals
 - i. These items may be omitted unless the event is a Court of Honor, Official Troop Photograph, other special event as designated by the Scoutmaster
- V. Troop 1 baseball cap
 - i. Only Scouts who have attained the rank of Eagle may elect to wear the BSA Campaign hat
- VI. When a scout who participates in a Venture Patrol is engaged in a Venture Patrol activity, the class A uniform will add the Venture Stripe over the right pocket and wear the recognized Troop 1 beret

2. Class B Uniform

a. The Class B uniform shall consist of

I. Troop 1 tee shirt or BSA tee shirt

- 1. Venture Patrols shall subject to the Scoutmaster's approval of the design be permitted to design their own Venture Patrol Class B tee shirt
- 2. Venture Patrol participants shall be permitted to wear their Venture Patrol class B uniform where appropriate at Venture Patrol activities.

II. Closed toed shoes, sneakers or boots

3. Class A uniforms shall be worn

- a. to all scout meetings
- b. while traveling to and from all Troop 1 outings
- c. to all Troop 1 activities unless the scoutmaster designates otherwise

4. It shall be the scout's responsibility to ensure that his uniform is clean, complete and up-to-date.

B

Uniform Pantry

- A. The Troop may maintain a Uniform Pantry consisting of good quality used uniform items. The uniform items to be maintained include Class A shirts, Class B Troop #1 shirts, BSA shorts or pants, other shorts or pants which may be worn with the Class A uniform, hiking boots or shoes and other specific items relevant to the Class A uniform (i.e. Troop 1 hats, other BSA hats, BSA belts, BSA socks.)
- B. Scouts and Scout parents will be frequently asked to donate clothing items, in good condition, which their Scout has outgrown.

- C. The Uniform Pantry shall be maintained at a place and in such a manner as designated by the Committee Chair or his/her designee or volunteer.
- D. ANY Scout may request an item from the Uniform Pantry without regard to his/her economic situation.
- E. Uniform items will be distributed on a first-come first-serve basis.
- F. There will be no charge for items distributed from the Uniform Pantry but Scouts and parents may make donations at their option.
- G. Any awards, rank badges or patches sewn onto, otherwise attached and/or contained
 - a. with items donated to the Troop 1 Uniform Pantry (collectively "Donated Patches") will be removed from the donated items and returned to the donor if practical. Should the donor refuse return Donated Patches, express desire to donate. Donated Patches to Troop 1, or it be Impractical to return Donated Patches:
 - i. Rank patches, merit badges, local counsel recognized special awards and/or Scouts BSA National recognized special awards shall be added to the Troop Committee Advancement Chairs inventory.
 - ii. Rank patches, merit badges, Local Counsel recognized special awards and/or Scouts BSA National recognized special awards shall be disposed of at the discretion of the Troop 1 Committee.

(Approved and adopted Oct. 19, 2021)

Section XVI. Discipline

- A. Youth members of Troop 1 shall conduct themselves pursuant to the Canons of the Scout Law, Scout Oath, Scout Motto and Outdoor Code and tenets of Scout Spirit ("Scout Canons") as published by, and amended from time to time, by the Boy Scouts of America
- B. Poor behavior and lack of self-discipline will not be tolerated at any Troop 1 Meetings, Courts of Honor, outdoor activities, service projects or any Troop 1 activity.
- C. Should a scout conduct himself in a way that does not exemplify the Scout Canons that scout will be subject to disciplinary action from Troop 1.
 - 1. Only constructive discipline shall be employed
 - a. Corporal punishment shall not be employed
 - I. Striking a youth, forced calisthenics, or other physical discipline are strictly prohibited
 - b. Intimidation shall not be employed.
 - 2. Scoutmasters and assistant scoutmasters shall be responsible for maintaining order and discipline under most circumstances
 - a. No scout shall be permitted to discipline another scout

- b. Should one or more scouts engage in behavior that is a significant violation of the Scout Canons, the Scoutmaster in his sole discretion may refer the matter to the Troop 1 Committee
 - c. Should the Scoutmaster refer a discipline incident to the Troop 1 Committee
 - I. the Troop 1 Committee Chair or his or her designee, shall notice by means selected by the Committee chair, but in any event sufficient means to reasonably notice all persons who may have sufficient personal knowledge of the incident at issue to contribute meaningfully to a review of the incident at issue including but not limited to Troop 1 youth members, adult members and parents, that the incident has been referred to the Troop 1 Committee.
 - II. The Troop 1 Committee will invite all parties who have personal knowledge of the incident at issue to address the full Troop 1 Committee or such panel of Troop 1 Committee members chosen by the Committee Chair ("Select Sub-Committee"), in Executive Session in compliance with Section V(M) of these bylaws.
 - i. If the Committee Chair or Select Committee in his/its sole discretion decides it may require all scouts who were present at the time of the incident at issue to appear to answer questions regarding what if any personal knowledge they have of the incident at issue.
 - III. After opportunity to hear from and questions those individuals who have been called before the Troop 1 Committee or Select Sub-Committee, the Troop 1 Committee or Select Sub-Committee shall issue such positive disciplinary action as it deems appropriate, such disciplinary action to be in compliance with the laws, guidelines and tenets of the Boy Scouts of America
- D. In the event an adult leader is alleged to have violated the Troop 1 Discipline policy as outlined in these by laws
 - 1. The event shall be reported to the Troop 1 Committee which shall pursuant to procedures to be determined by the Troop 1 Committee shall;
 - a. Report the alleged incident to the Del Mar Va Council Scout Executive
 - b. Investigate the facts underlying the alleged incident ("Disciplinary Incident Investigation")

- c. Within a reasonable time not to exceed 20 days from the date the Troop 1 Committee commences its "Disciplinary Incident Investigation," determine whether there was a violation of either the Troop 1 or BSA Discipline policy, or enter a note in the minutes of the next Troop 1 Committee Meeting as to
 - I. why no determination could be timely made
 - II. When the Committee estimates a determination will be made
 - III. That the adult alleged to have violated the Troop 1 and/or BSA discipline rules has voluntarily resigned from his or her Adult Leadership position prior to the Troop 1 Committee's reaching a finding, thus rendering the Troop 1 Committee's investigation moot.
- d. Should Troop 1 Committee upon completion of its Disciplinary Incident Investigation determine that there has been a violation of the Troop 1 or BSA Discipline Policy, determine whether said violation was a major or minor violation of the Troop 1 or BSA Discipline policy
 - I. It shall be in the sole discretion of the Troop 1 Committee to determine what constitutes violation of the Troop 1 or BSA Discipline policy and what constitutes a minor violation of the Troop 1 or BSA Discipline policy
- e. Upon determination by the Troop 1 Committee that there has been a minor violation of the Troop 1 and/or BSA discipline policies the Troop 1 Committee Shall;
 - I. Report the violation to the Del Mar Va Council Scout Executive and;
 - I. For a first minor violation of the BSA and/or Troop 1 Discipline policies, review the BSA and Troop 1 Discipline policies with the adult leader, and receive written assurance from the adult leader that he or she understands the Troop 1 and BSA discipline policies and will adhere to same in the future
 - II. For a second minor violation of the BSA and Troop 1 Discipline policies within 2 years, require the adult leader to immediately re-complete BSA youth protection training, review the BSA Guide to Safe Scouting, and provide written assurance that he or she will adhere to the policies outlined in the course and BSA Guide to Safe Scouting as well as the BSA and Troop 1 Discipline policies
 - III. If an Adult leader has been found to have committed a third minor violation of the of the BSA and Troop 1 Discipline policies that adult leader shall be removed from his adult leadership position

- f. Upon determination by the Troop 1 Committee that there has been a major violation of Troop1 or BSA discipline policies, the Troop 1 Committee shall
 - I. Report the violation to the Del Mar Va Council Scout Executive
 - II. Remove that adult leader from his or her adult leadership position
- g. Anytime prior to the Troop 1 Committee's completion of a Disciplinary Incident Investigation the adult leader who is the subject of the Disciplinary Incident Investigation may resign his or her adult leadership position and no finding of a violation of the of the BSA and Troop 1 Discipline policies will be made.

INDEX*

This index is for reference only, and is not part of the Troop 1 Bylaws, and have been neither adopted, nor approved by the Troop 1 Committee . The headings and/or designations contained herein are for reference only and as such have no substantive effect on the Troop 1 bylaws.

Topic	Pg
Activities, <i>See</i> “Troop Outings/Activities”	
Adult Leaders	
Assistant scoutmaster, <i>See</i> “Assistant Scoutmaster”	
Committee members <i>See</i> “Committee”	
Scoutmaster, <i>See</i> “Scoutmaster”	
Venture patrol advisor	
Venture patrol director	
Adult Leaders Meeting (Section VII.)	
Meeting time and date.....	22
Who attends.....	22
Adult supervision policy.....	18
Advancement (Section XIV.)	
Court of Honor.....	28
Merit badges <i>See</i> “Merit badges”	
Ranks (listed).....	26
Requirements.....	26-27
Boards of review.....	27
Requirements.....	27
Scoutmaster conference.....	27
Records,	
Kept by advancement coordinator.....	6-7
Where kept.....	7
Annual Program Planning Conference.....	13-14
Assistant Scout Master	
Requirements.....	11
Assistant Senior Patrol Leader <i>See</i> “Junior Leaders”	
Bylaws (Section I.).....	1
Amendment.....	1
Requirements.....	1
Charter Organization (Section II.).....	1

Approval of Troop 1 Adult Leaders.....	1
Charter Representative.....	1
District.....	1
Named.....	1
Committee (Section V).....	2
Appointment of officers.....	9
Mid-year vacancy.....	9
Attendance at meetings.....	4
Composition.....	3
Duties.....	3, 14
Eligibility, members.....	3
Executive session.....	9-10
Meetings, time and place.....	9
Motions at meetings	
Who may make motions.....	5
Votes required to pass motions.....	5
Officers	
Advancement coordinator responsibilities.....	6-7, 25
Chair responsibilities.....	6
Chaplain responsibilities	8-9
Equipment coordinator responsibilities.....	8
Outdoors coordinator	7-8
Secretary responsibilities.....	6
Training coordinator responsibilities.....	8
Treasurer responsibilities.....	6
Venture patrol advisor.....	14
Proxies.....	4-5
Quorum.....	3
Requirements	
Committee membership.....	3
Conduct business.....	4
Term of service of committee members.....	9
Votes required to carry a motion before the committee.....	5
Community Service Projects (Section XII)	
General.....	25
Eagle Scout Projects	
Requirements.....	25-26
Court of Honor.....	28

Discipline (Section XVI.)

Adults	
Conduct to be reported to the Committee.....	30
Committee procedures upon referral of incident	
Adult misconduct.....	30
Sanctions for adult misconduct.....	31
Voluntary resignation.....	31
Scouts	
Authorized parties to discipline, Scoutmaster and	
Assistant scoutmasters only.....	29
Scout master may refer to the committee.....	29
Committee procedures upon scoutmaster referral....	29-30
Scout conduct, expectations.....	29
Types	
Acceptable, constructive only.....	29
Corporal punishment forbidden.....	29

Dress Code See “Uniforms”

Dues and Fees. Section (IV).....	2
Adults.....	2
Scouts.....	2
Scouts, Part year dues.....	2

Eagle Scout Projects See “Community Service Projects”

Equipment (Section X.)	
Lending policy.....	23
Provided by Troop 1.....	23
Storage.....	23

Fees, see “Dues and Fees”

Fund Raising	
General fund.....	2
Individual scout accounts.....	2-3

Junior leaders

Appointed positions	
Assistant senior patrol leader See “Assistant Senior	
Patrol Leader” this heading.	
Bugler.....	19
Chaplain’s aid.....	19
Guide.....	19
Historian.....	19
Instructor.....	19
Junior Assistant Scout Master.....	20

Librarian.....	19, 24-25
Quartermaster.....	19, 23
Scribe.....	19
Assistant Senior Patrol Leader	
Appointment.....	12
Duties.....	19
Term of office.....	12
Credit for serving, requirements.....	18, 20
Denial of credit for service/objection process.....	20-21
Duties, junior leaders generally.....	18
Junior Leadership Training requirement.....	20
Senior Patrol Leader	
Duties.....	13, 18, 22
Election.....	12, 18
Eligibility.....	18-19
Term of office.....	12
Term of offices.....	12, 20
Membership (Section III.).....	2
Requirements, adult.....	2
Requirements, youth.....	2
Meetings See “Troop Meetings”	
Merit Badges (Section XI.)	
Counselors (merit badge).....	24
Library of guide books.....	24-25
Requirements.....	24, 25
Outings See “Troop Outings/Activities”	
Patrols	
Assignment to.....	11
Objection to assignment procedure.....	11
Composition.....	11
Elections.....	12
Venture Patrol	
Duties.....	16-17
Eligibility.....	14, 17-18
Formation requirements.....	14, 15
Venture patrol director	
Duties.....	14
Requirements.....	14-15
Venture patrol leader	

Duties.....	15,17
Election.....	15
Term of office.....	15
Patrol Leaders Council	
Duties.....	13-14, 22
Membership.....	13
Non members attending meetings.....	13
Voting, who may vote.....	13
Prohibited items.....	23
Scoutmaster	
Responsibilities.....	10-11, 13
Requirements.....	10
Senior Patrol Leader See “Junior Leaders”	
Troop Meetings (Section VIII.)	
Agenda.....	22
Cancellations (i.e. inclement weather)	22
When held.....	22
Uniforms	
Activities/Outings.....	28
Footwear.....	28
Meetings.....	22, 28
Types	
Class A.....	28
Class B.....	28
Venture Patrol See “Patrols”	